

Capital Area Purchasing Association

Minutes for April 20, 2010

The regularly scheduled monthly meeting of the Capital Area Purchasing Association was held at the Virginia Department of Motor Vehicles at 2300 West Broad Street. President Wanda Tormey called the meeting to order.

President Tormey asked if there were any new members, guests, new certifications, or recertifications. The following were welcomed by the membership:

New Members: Karen Sullivan (Department of Criminal Justice Services)

Guest: Arnessa Washington, (Department of Alcoholic Beverage Control)
Reeva Tilley (Department of Criminal Justice Services)
DeAnna Boehm (Virginia Interactive)

Recognition: Tyler Turpin (Science Museum) – recognized by NASPO as an Historian for writing numerous procurement-related articles

Announcement:

To reduce paper costs, President Tormey announced that the minutes and Treasurer Report will be available for review on the CAPA website. Only a small number of hardcopies will be on hand at meetings. All questions regarding the minutes should be forwarded to Carnell Bagley (CAPA Secretary); and questions about the Treasurer report should be directed to Betty Hall (CAPA Treasurer) .

Minutes:

The minutes for the March 16, 2010 meeting were displayed on screen for review. The minutes were approved as presented.

Treasurer's Report:

The Treasurer report was displayed on screen for review. The un-audited balance as of March 16, 2010 was \$10,195.86. There was income of \$4,194.00 and expenses totaling \$3,586.08 for an ending balance of \$10,803.78. No questions or corrections were presented. The report will be filed for audit.

Committee Reports:

Sales: Jackie Parsley, chair of the committee, reminded everyone that CAPA golf shirts, mouse pads, lanyards, and sport bottles were on hand for purchase. Shirts are \$24 each, and mouse pads are \$6.00 each.

Conference: Vice President Amy Holschuh solicited member support for helping plan the 2010 CAPA Fall Conference, which is scheduled for September 17. She announced that, in lieu of a traditional Vendor Exposition, CAPA is teaming up with VAGP to host a Reverse Vendor Show on September 16, 2010.

Mr. Al Elias, a fellow CAPA associate and member of the VAGP committee, was present to speak on behalf of VAGP's and CAPA's effort to host a Reverse Vendor Show the day before the CAPA Fall

Conference which is scheduled for September 17, 2010. Mr. Elias explained that a Reverse Vendor Show is essentially the opposite of a conventional Vendor Exposition. As opposed to vendors having a booth, agencies are set up at exhibits to receive vendors as they walk around. Agencies are provided a booth at no charge, while vendors are currently estimated to pay \$100 to \$125 for admission.

Mr. Elias asked CAPA members to consider setting up a free booth for their respective agency. CAPA is also seeking volunteers to help plan and set up the event. All interested parties should contact Vice President Holschuh.

Education: President Tormey informed members that Education Surveys were placed on each table. The survey asks members what classes they would like CAPA to present, and if the member is interested in teaching a class.

Donald Colbert added that the Education Committee plans to meet on Friday, April 23, 2010 to discuss training ideas. Information will be shared with CAPA in the near future.

No other committee reports were presented.

Guest Speaker:

President Tormey introduced Eugene Anderson, CPPO, CPPB, VCO—Director of Policy, Consulting and Review with the Department of General Services, Division of Purchases and Supply (DPS).

Mr. Anderson's presentation, "VPPA Changes and Updates", provided a detailed overview of procurement-related legislation from the 2010 General Assembly Session. Members were delighted to learn of legal matters which directly impact their profession. There were 21 House Bills, 7 Senate Bills, and 1 House Joint Bill tracked by DPS. Some of the bills which passed included:

- HB567 – Raises the competitive bidding/competitive negotiation dollar threshold from \$30K to \$50K for state-aid construction projects
- HB831 – Prohibits a foreign entity from bidding, entering into, amending, or renewing a contract unless the foreign entity provides a valid certificate or registration for conducting business in Virginia.

Mr. Anderson also reviewed bills of interest which may be re-introduced in future General Assembly Sessions. The complete presentation is available for viewing on the CAPA website.

President Tormey thanked Mr. Anderson, and presented him a CAPA shirt as a token of appreciation.

Door Prizes:

President Tormey directed a random drawing of three names to receive a \$5 CAPA Lunch Certificate. The winners were: Carol Lampkin, Latisha Fowlkes, and Karen Sullivan. Congratulations!

Adjournment:

The next scheduled CAPA Monthly Meeting is Tuesday, May 18th, at the Virginia Department of Motor Vehicles. Speaker information and details will be emailed to members.

There being no other business, the meeting was adjourned at 1:15 PM.

Respectfully submitted,

Carnell Bagley, CPPB, VCO
2010 CAPA Secretary