

## Capital Area Purchasing Association

Minutes for May 18, 2010

The regularly scheduled monthly meeting of the Capital Area Purchasing Association was held at the Science Museum of Virginia. President Wanda Tormey called the meeting to order.

President Tormey asked if there were any new members, guests, new certifications, or recertifications. The following were welcomed by the membership:

Guests: Jennifer Cavita (VA Department of Agriculture)  
Ed Hall (Virginia Interactive)  
Shannon Johnson (VA Department of Agriculture)  
Lynn McDaniel (Virginia Interactive)  
Maxine Tinsley (City of Hopewell)

Certifications: Jhaine Parayat (VCO)

Recertifications: Katherine Bosdell (VCO)

### Minutes:

The minutes for the April 20, 2010 meeting were displayed on screen for review. The minutes were approved as presented.

### Treasurer's Report:

The Treasurer report was displayed on screen for review. The un-audited balance as of April 20, 2010 was \$11,847.52. There was income of \$3,247.38 and expenses totaling \$1,224.04 for an ending balance of \$13,897.86. No questions or corrections were presented. The report will be filed for audit.

### Committee Reports:

Sales: Jackie Parsley announced that CAPA golf shirts, mouse pads, lanyards, and sport bottles were on available for purchase. Shirts are \$24; mouse pads are \$6.00; and belt clips are \$2.

Conference: Vice President Amy Holschuh reminded members of the 2010 CAPA Fall Conference, which is scheduled for September 16-17, 2010. On September 16, CAPA is teaming up with VAGP to host a Reverse Vendor Show. Vendors are estimated to pay \$100 to \$125 for admission. CAPA plans to offer 20 percent of the profits as scholarships to members.

Mr. Al Elias, a fellow CAPA associate and member of the VAGP committee, added that CAPA members should consider setting up a free booth for their respective agency. There are already 39 agencies committed, but more are needed. DPS will help boost attendance by sending an email blast in eVA.

CAPA needs volunteers to assist with setting up booths and planning the event. All interested parties should contact Vice President Holschuh.

Education: President Tormey informed members that CAPA remains open to training ideas. As members deal with budget restraints, the monthly CAPA meetings will continue to serve as the primary training venue. CAPA will maintain a commitment to offer top-rate speakers for each meeting.

Sharita Bryant added that VAGP is offering a set of low-fee classes which CAPA members may wish to attend. If an employee joins the VAGP Professional Development Committee, the agency will receive one free admission to class. CAPA members were encouraged to contact Sharita Bryant for more information.

No other committee reports were presented.

**Guest Speaker:**

President Tormey introduced Lynn McDaniel of Virginia Interactive, LLC dba Virginia.gov.

Ms. McDaniel provided an informative look at the services of Virginia Interactive. For 13 years, Virginia Interactive's primary goal has been to positively transform the relationships between citizens and government by utilizing the Internet to provide a more efficient method for obtaining information and services. The Virginia Interactive team provides web design and application development, enterprise solutions and hosting services to state agencies, localities and other Virginia government entities. Virginia Interactive has incorporated best practices for web interfaces in the design of over 150 sites for government entities and in the development of over 100 web based services for Virginia citizens and businesses.

Virginia Interactive's relationship with the state and flexible funding models provide unique and beneficial options for government entities looking to procure eGovernment services and solutions. Services may be obtained directly from VITA, without extensive procurement procedures.

Ms. McDaniel's entire presentation will be available on the CAPA website.

President Tormey thanked Ms. McDaniel, and presented her a gift bag of CAPA "goodies".

**Door Prizes:**

President Tormey directed a random drawing of three names to receive a \$5 CAPA Lunch Certificate. The winners were: Jennifer Caveta, Jackie Parson, and Rita Ivola. Congratulations!

**Adjournment:**

The next scheduled CAPA Monthly Meeting is Tuesday, June 22<sup>nd</sup>,. We are looking at hosting a breakfast meeting. Meeting and speaker information will be emailed to members.

There being no other business, the meeting was adjourned at 1:12 PM.

Respectfully submitted,

Carnell Bagley, CPPB, VCO  
2010 CAPA Secretary