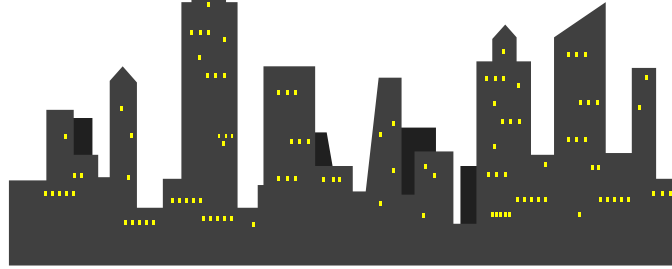


Capital Area Purchasing Association "CAPA"



The Organization for Purchasing Professionals

Purpose: CAPA's purpose is to promote and maintain purchasing professionalism and proficiency in the field of public sector purchasing and materials management.

Objectives: CAPA's objectives are to:

Establish cooperative relationships among members for the development of efficient purchasing methods and practices in the field of educational, governmental and public institutional procurement.

- Encourage maintenance of ethical standards in buying and selling;
- Promote uniform public purchasing laws and simplified standards and specifications;
- Collect and disseminate useful information for its members;
- Promote the interchange of ideas and experiences within the purchasing profession;
- Encourage research and investigation and sponsor such other activities as may be useful in providing its members with knowledge for efficient procurement;
- Strive by all legitimate means to advance the purchasing profession; and
- Promote professionalism in public purchasing through continuing education.

Membership:

The membership consists of voting, honorary and retired memberships.

- Voting membership in the Association is open to federal, state, county, municipal and township activities, public school systems, colleges and universities.

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Membership Privileges:

Membership in CAPA offers opportunities for:

- Professional development through attendance at meetings with qualified speakers. NIGP recognizes this fact and allows CAPA members one re-certification point for seven meetings attended.
- Attendance at the Annual CAPA Conference, an intense day of workshops focused on the needs of public purchasing professionals. NIGP recognizes this as training and upon submission of proof of attendance, the member will receive recertification points for attendance at the CAPA Conference.
- Fellowship in a professional organization which allows an exchange of ideas and networking between members.
- A review of NIGP class texts needed for certification and testing for the Certified Professional Public Buyer (CPPB) and Certified Public Purchasing Officer (CPPO) purchasing certifications.

History:

The Capital Area Purchasing Association was chartered in 1976. Currently, CAPA boasts a membership of more than 50 organizations.

CAPA is a chapter of the National Institute of Governmental Purchasing, Inc., accepted and approved on March 21, 1978, and subject to all Rules and Regulations promulgated by the Board of Directors of the National Institute of Governmental Purchasing, Inc.

Meetings:

CAPA meets monthly, except during July and August, on the third Tuesday of each month. Meetings combine luncheon and business. The CAPA Conference, usually held in September preempts the luncheon meeting. The election of officers is held at the November meeting and the annual budget is presented at the January meeting.

Dues:

Dues are payable annually on the first of April, or in the case of new members, payable on the prorated basis immediately upon enrollment as a member.

Dues are:

- \$30.00 per person (if individual is a member of NIGP)
- \$35.00 per person [if individual is not a member of NIGP]

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CAPA Membership Application

Name: _____

Title: _____

Entity: _____

Address: _____

Telephone: _____ **Fax:** _____

Email: _____

Professional Certification(s): _____

Type of Membership

Individuals - \$30.00 per person (if NIGP member)
(Please complete a membership application for each individual)

Individuals - \$35.00 per person (if not NIGP member)
(Please complete a membership application for each individual)

Retired – No Dues Fee

Please make check payable to: CAPA; CAPA's FIN # is 54-2029932

Mail check to: CAPA Treasurer
 P.O. Box 26821
 Richmond, VA 23261

Are you a member of the National Institute of Governmental Purchasing (NIGP)?

Yes

No

No, but please send me information on NIGP

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